

More info on ... Room Assignment

Vacancy/Consolidation policy

The Division of Housing and Ancillary Services reserves the right to move residents to reduce losses in revenue and to fill vacancies that may occur throughout the year. If a vacancy occurs in a double room or suite, the Housing Office together with the residence manager will endeavour to fill the space as quickly as possible in the order of the following procedures:

Consulting the residence waiting list.

Consolidating vacancies from within the floor or unit. Students will be notified in advance that consolidation will be taking place in their floor or unit. Where consolidation is not possible within the floor or unit, such as for roommate-incompatibility reasons, and the remaining resident is not assigned a new roommate, the next option will be considered.

Consolidating vacancies from within the building. Students will be notified in advance that consolidation will be taking place in their building. The remaining resident will be offered the following options: a) Move to another half-filled room. b) Find another student in another half-filled room who is willing to move into the remaining resident's room. c) Retain the room as is, but understand that a new roommate could be assigned at any time. If this option is chosen, the resident must: i) Keep the unoccupied half of the room in such condition that would enable a new roommate to move into the room on short notice. ii) Display a welcoming attitude of respect, cooperation and acceptance toward any new resident who is assigned to his/her room. Note: Residents who do not comply with (i) and (ii) above (i.e., who show disrespect toward others or UWO property) may be subject to applicable room set-up/cleaning charges and/or disciplinary sanctions. If a vacancy in a double room exists and a roommate has not been assigned by mid-January, the remaining student will automatically be charged a premium for a "super-single" room. In other words, the resident is required to pay a higher rate for the right to retain the room privately for the remainder of the academic year. This premium will be calculated on a pro-rated basis until the end of the term. (The University reserves the right to reassign residents to alternate residence rooms if they choose not to pay the premium.) Only when there is space available and when there is not a current demand for housing by other students, the remaining resident may be given the option of retaining the room privately for the remainder of the academic year at the super-single fee. This fee will be assessed on a pro-rated basis.